



EUROPEAN FOREST  
INSTITUTE

Dear Associate Members of EFI,

31 May 2019

I am writing to you in order to **launch the process for electing a new Deputy Members' Auditor.**

The current Members' Auditor, Bo Jellesmark Thorsen, University of Copenhagen, Denmark, shall retire from the post after the 2019 accounts have been audited in early 2020. It is then intended that the current Deputy Members' Auditor, Antoni Trasobares, Forest Sciences Center of Catalonia (CTFC), Spain, will become the new Members' Auditor of 2020 and 2021 accounts.

The new Deputy Members' Auditor will support the Members' Auditor in 2020 and 2021 and then assume the position of Members' Auditor for the audits of the 2022 and 2023 accounts. **The election of the new Deputy Members' Auditor will take place at the 2019 Conference in Aberdeen, UK.**

Please find attached the full description of the appointment process and the Terms of Reference for the role. From these I highlight some key elements for consideration:

- The nominee must be an employee of one of the Member organisations, and not be a Board member or an employee of the EFI Secretariat.
- The nominee must have a basic understanding of the principles and procedures of financial audits
- Nomination shall be addressed to the Board and submitted to the Director and shall, **to be considered eligible**, include:
  - A curriculum vitae (CV) of not more than one page
  - A statement of not more than one page clarifying the relevant experience
  - Letters of support of at least two Associate Members

**I kindly request that you submit your nominations for a new Deputy Members' Auditor to Director Marc Palahi ([marc.palahi@efi.int](mailto:marc.palahi@efi.int)) no later than 24 July 2019.**

Please do not hesitate to contact the Secretariat with any questions that you have in regards to this process.

Kind regards,

Mr. Knut Øistad  
Chair of the Board of European Forest Institute

Cc: Affiliate Members of EFI

**Encl.:** Rules to the appointment of EFI Members' Auditor and Deputy Members' Auditor appointed by the Conference.